

# FOLIO

THE UNIVERSITY OF ALBERTA STAFF BULLETIN

EDMONTON, ALBERTA



## Security in University buildings

*The following policy statement has been received from M. G. POOLE, Assistant to the Vice-President (Finance and Administration). The policy was approved in principle by the Deans' Council at its meeting on March 20, 1974.*

### THE PROBLEM

In essence, the problem is theft, loss, or other disappearance of equipment, furnishings, and other property which is normally replaced at a substantial cost to the University. Historically, it has been relatively easy for faculties, schools, departments, and other groups to obtain funds to replace missing property and this has not encouraged particular concern about security of University property. Therefore it appears that there has been little or no incentive for staff members to recognize the problem formally, or to assist and co-operate in the development and implementation of proper systems and procedures to secure University property. In addition, staff members seem to be concerned that security procedures may inhibit property use.

### IMPLICATIONS

Given the preceding, it appears that any effective resolution of the problem will require an institutional commitment. In other words, all faculties, schools, and departments should understand that security of University property has institutional priority. Such a commitment appears to be vital to create the environment necessary to encourage the co-operation of the staff members in the resolution of the problem.

Any program of action to resolve the problem should be well publicized. More specifically, such publicity should explain the nature and extent of the security policies and measures to be implemented and why they are necessary. It should state that the security of University property is important, particularly during the times of financial restraint which the University may continue to experience in the foreseeable future.

### ASSUMPTIONS

Organizational action to resolve the problem should at least recognize the following factors:

(a) Cost of securing equipment, furnishings, and other property relative to the estimated value of loss by theft or other disappearance, and the related impact on the capital and operating budgets; and

(b) Effectiveness of the security procedures in reducing the risk of such losses, which:

- (i) should not unduly inhibit the normal use of the property;
- (ii) should be routine and not too time-consuming; and
- (iii) should be part of the regular duties of all staff members.

In recognition of these factors, it is concluded that:

(a) Building security should be the responsibility of the faculties, schools, and departments, including the formulation and implementation of security procedures to be followed by staff members and students, subject to any general University policy requirements.

(b) The role of the Building Services Division of the Department of Physical Plant in building security should be restricted to opening and closing outside entrances to University buildings at the specified hours for normal use, and to reporting immediately to the Campus Security Force all known cases of missing property, vandalism, threats, and other similar matters.

(c) The role of the Campus Security Force in building security should be:

- (i) to check the exterior of buildings during closed hours to ensure that all access doors and windows are locked. Any access points which cannot be locked by the Security Force should be reported immediately to the Control Centre for remedial action;
- (ii) to check on any commissionaires in the buildings during the closed hours, and on any mechanical inspectors employed by the Department of Physical Plant when specially requested to do so by the Control Centre;
- (iii) to respond immediately to all reported cases of missing property, vandalism,

threats, accidents, fire, disturbances, or other similar matters involving personal safety and/or building security, and to take the necessary action subject to any required direction by the Vice-President (Finance and Administration); and

- (iv) to act in an advisory capacity to faculties, schools, and departments by making requested recommendations on building security procedures.

### PROPOSED GENERAL POLICY

Given the assumptions above, the following general policy for building security is proposed:

(a) Deans of faculties, directors of schools and services, and heads of support departments (hereinafter referred to as deans and directors) are asked to establish a Building Security Committee for each building occupied solely by the faculty, school, or department, consisting of staff members appointed by the deans or directors. In those cases where the building is occupied by more than one faculty, school, or department, the principal users are asked to establish a Building Committee consisting of staff members representing each user, appointed by the respective deans and directors. Each Building Security Committee is responsible to the dean(s) or director(s) for recommendations involving:

- (i) normal building hours, subject to the required prior approval by the Deans' Council whenever such hours vary from the general policy requirement for all teaching buildings and pedestrian walkways;
- (ii) key systems consistent with building use, including general procedures for the issuance and return of building keys;
- (iii) reducing the general risk of property loss or damage within the building during normal and closed hours, consistent with user, fire, safety, and other similar requirements;
- (iv) any changes in general building security procedures after a quarterly review of any missing property, lost or unreturned building keys, changing use requirements, etc.; and
- (v) such other matters related to building security which may be of concern to the committee. (Continued)

Shortly after the end of each fiscal year, the deans and directors should submit a brief annual report to the Vice-President (Finance and Administration) which at least describes their security systems, any changes thereto, and any related problems.

(b) Deans and directors are asked to establish and maintain control systems where feasible and applicable for the issuance, movement, or return of the following types of property under their direct control and not in the general building areas:

- (i) furnishings and equipment;
- (ii) laboratory, teaching, and office supplies;
- (iii) libraries; and
- (iv) works of art or artifacts.

Where feasible and practical, the control systems should describe the property so that any missing property can be identified when located. To the extent that time and resources permit, the control procedures may be subject to audit by the Internal Audit Division of the Comptroller's Office. The Capital Equipment Inventory may provide useful information for developing the control systems.

(c) The Director of Physical Plant is asked to encourage all building superintendents and building services personnel to report immediately to the Campus Security Force all cases of missing property, vandalism, threats, disturbances, and other similar matters in the general and other building areas, of which they are aware. In addition, the deans and directors are asked to encourage all staff members and students to follow the same procedure.

(d) Deans and directors are asked to encourage all staff members and students:

- (i) to show an interest in directing any apparent strangers in the buildings to their destinations, and to contact the Campus Security Force immediately if any stranger does not appear to have a plausible reason for his presence;
- (ii) to ensure that all internal doors to rooms which are normally locked are not left unlocked and unattended during normal building hours, and to ensure that these doors and ground floor windows are secure before departure from the buildings each day; and
- (iii) to report immediately any lost keys to the Campus Security Force.

(e) Deans and directors are asked:

- (i) to establish and maintain proper control procedures for the issuance and return of building keys by staff members, students, or other persons. Such procedures may include key deposits; however, this should be discouraged because keys can be cheaply duplicated off-campus and distributed to unauthorized persons; and
- (ii) to remind all staff members and students periodically that they should normally refuse to unlock external and internal building doors during closed hours for any persons who do not have keys or have forgotten their keys. Such persons should be referred to the Campus Security Force who will decide whether to permit access on the basis of proper identification and any telephone consultation with the appropriate dean, director, or department chairman.

In those cases where rooms are locked during normal building hours, staff members and students should normally refer any persons requesting access to these rooms to the appropriate dean, director, or department chairman during office hours. Such persons should be referred to the Campus Security Force after hours who will decide whether to permit access on the same basis as above.

(f) Deans and directors are asked to remind all staff members and students periodically that:

- (i) all liaison on University business with the Edmonton City Police or the R.C.M.P. should be conducted by and through the Campus Security Force. In addition this liaison can be used

for matters of individual interest occurring on the campus which will save time and confusion;

- (ii) on becoming aware that an offence is being committed or has been committed, the staff member or student should contact the Campus Security Force immediately giving full details of the location and incident whenever possible. Such details as the description of the person or persons, clothing, license number, vehicle, and other pertinent information are very useful; and
- (iii) they should not attempt to detain or apprehend a suspect, or conduct any search activity. Their role is to observe and to contact the Campus Security Force immediately.

#### USE OF BUILDINGS AFTER HOURS

The use of generally available facilities such as those of Housing and Food Services, the Students' Union Building, and the Faculty Club should be encouraged for social events. The use of University teaching buildings for such purposes should be discouraged.

In those cases where University teaching buildings may be used for authorized purposes during closed hours, the authorized persons, groups, or organizations shall at their expense make prior arrangements through the Campus Security Force to engage commissionaires or other private security personnel. These personnel shall report to and come under the general supervision and support of the Campus Security Force, and the force shall unlock the appropriate doors and relock them after building use.

Normal hours of operation for all University teaching buildings and pedestrian walkways are as follows, unless otherwise approved by the Deans' Council:

7 a.m. to 11 p.m. on weekdays

7 a.m. to 6 p.m. on Saturdays

Closed on Sundays and holidays unless special permission is obtained.

Access to these buildings and to the walkways shall be locked during the closed hours.

Further consideration of the long range goal to have the pedestrian walkway system open 24 hours per day, seven days per week throughout the year shall be deferred until such time as the related costs for the required security personnel may be absorbed in the University operating budget.

The Campus Security Force has trained personnel who are prepared to conduct a physical security survey of any area of responsibility, and to submit a report assessing security risks against user

## FOLIO

THE UNIVERSITY OF ALBERTA, EDMONTON, ALBERTA

Published every Thursday for the staff and interested persons by the University Publications Office. Copyright 1974.

Marcy Davies, Editor

FOLIO Policy Committee: E. D. Hodgson (Professor of Educational Administration), J. W. Carmichael (Professor of Bacteriology), and Aylmer A. Ryan (Provost and Executive Assistant to the President)

Staff: Jeanette Rothrock (Acting Publications Officer), Norma Gutteridge (Copy and Design Editor), Marjorie Olsen and David Norwood (Editorial Assistants)

Business Manager: A. S. Knowler (Chief Accountant, Office of the Comptroller)

FOLIO OFFICE Telephone 432-4991  
326 Assiniboia Hall, The University of Alberta

Printed by the Printing Department  
Photographic lab work by Technical Services

**Television Program**  
**'Work and Leisure in Alberta'**  
 8 p.m. The Honourable ROBERT W. DOWLING, Alberta's Minister of Tourism, talks to Host ALEXANDER MATEJKO about tourism in Alberta. QCTV. Cable 10.

## 10 APRIL, WEDNESDAY

**Botany Seminar**  
 4:30 p.m. "Ecophysiology of blackspruce" by EDUARD M. VAN ZINDEREN BAKKER. Biological Sciences Centre, room CW-230. Coffee served from 4 p.m.

**Faculty Club**  
 Wednesday at Eight presents travel tips and films for vacationers by Cook's World Travel Service. (The Faculty Club will be closed on Good Friday, April 12.)

## 11 APRIL, THURSDAY

**Alliance Francaise d'Edmonton**  
 à 8 heures du soir. *Causerie Documentaire*: HELENE NARAYANA, chercheuse-reporter et BERNARD PICARD, réalisateur de télévision nous expliqueront "Comment on monte un programme de télévision" puis nous feront visiter les installations de la CBC. Salle de Conférence de la CBC, 8861 75 rue.

**Graduate Students' Supervisor Evening**  
 8 p.m. Here's a chance for all grad students and their supervisors to gather some unpublishable data. All are invited to the First Annual Grad Student-Supervisor Extravaganza at the Grad House, 11039 Saskatchewan Drive.

**Piano Recital**  
 8 p.m. EDWARD LINCOLN, Associate Professor of Music, will present a piano recital. Convocation Hall. Admission free. (This recital was cancelled on March 24 due to illness.)

## 13 APRIL, SATURDAY

**Faculty Club**  
*Downstairs*. Saturday night buffet. Trout en papillote, duchess potatoes, salad, and dessert. \$4.25.  
*Upstairs*. Regular dinner menu served 6 to 10 p.m.

## EXHIBITIONS AND PLAYS

**One-Act Plays**  
 4, 5, 6 April. Curtain times: preview 8 p.m., April 4; performances 7 and 9:30 p.m., April 5; performance 8 p.m., April 6. *An Evening With Chekhov*—three one-act plays directed by MARTIE FISHMAN, a master's student in Fine Arts. Studio Theatre, Corbett Hall. Admission free.

**Studio Theatre**  
 4, 5, 6 April. Curtain times: 8:30 p.m.; Saturday matinee, 2:30 p.m. *Brecht on Brecht*, a portrait of the German author and playwright Bertolt Brecht revealed through excerpts from his poems, plays, letters, songs, and chance observations. Directed by GORDON PEACOCK, Professor of Drama. Humanities Centre Theatre. Admission \$2.50 (students with current University ID cards admitted free). Tickets from Fine Arts Centre, room 3-146, telephone 432-1495.

**Students' Union Arts and Crafts Centre**  
**Easter Exhibition and Sale**  
*Until 11 April*. The exhibition and sale of work by students of the Centre will be held in the Students' Union Art Gallery. Hours: weekdays, 10:30 a.m. to 8:30 p.m.; weekends, 1 to 5 p.m. Registrations for Spring Session classes (May 6 to June 15) will be accepted at this time.

**Edmonton Art Gallery**  
*Until 21 April*. "What is Impressionism?" and "Impressionism in Canada" commemorate the first Impressionist exhibition in Paris in 1874.

## GRADUATE SCHOLARSHIPS AND AWARDS

*Notices regarding other awards and scholarships are posted on the bulletin board in the rotunda of the Administration Building. All enquiries should be directed to L. HENDERSON, Administrator of Student Awards, 122 Administration Building, telephone 432-3495.*

BRITISH COLUMBIA CATTLEMEN  
 THE BRIGADIER W. N. BOSTOCK MEMORIAL  
 RESEARCH GRANT

*Value: \$1,200. Conditions: the research grant will be awarded to students who are planning a graduate research program which will be of practical value to the cattle industry of British Columbia. Applications: write to the British Columbia Cattlemen, Box 420, Kamloops, British Columbia or contact the Student Awards Office, 122 Administration Building. Closing date: June 30, 1974.*

PARKS CANADA GRADUATE SCHOLARSHIPS  
 1974-75

*Value: \$3,000. Number: six scholarships in Natural Parks and Outdoor Recreation for study in the fields of Park Management, Park Planning, Resource Conservation, or Outdoor Recreation. Four scholarships in Historical Archaeology and Restoration Architecture for study in the fields of Canadian Historical Archaeology and Restoration Architecture. Conditions: scholarships will be awarded to Canadian citizens and are tenable at Canadian or foreign universities. Regional distribution across Canada will be taken into account. Holders of Parks Canada Scholarships may not accept awards from other federal government sources. Applications: write to Director, Parks Canada, Department of Indian and Northern Affairs, 400 Laurier Avenue West, Ottawa, Ontario K1A 0H4, Attention: Scholarship Secretary. Provide name,*

permanent address and telephone number, present address and telephone number, age, degrees held, transcripts of marks, universities to which applications have been or will be made, outline of undergraduate studies, proposed areas of study or research with courses and/or thesis outline, two letters of recommendation from faculty members or employers, brief employment history, and career plans. *Closing date: May 1, 1974. Awards will be announced in June.*

## POSITIONS VACANT

### NON-ACADEMIC STAFF

*Applicants are sought for the following positions. The Office of Personnel Services and Staff Relations (Room 121, Administration Building) will provide further details to interested persons, who are not to approach the department directly.*

Sales Clerk (\$323-\$412)—Bookstore  
 Clerk Typist I (\$323-\$412)—School of Nursing  
 Clerk Typist II (\$354-\$453)—Technical Services; Office of the Comptroller; Education Curriculum Laboratory; Civil Engineering; Student Counselling; Bookstore  
 Clerk Typist II (part-time) (\$177-\$227)—Student Awards  
 Clerk Typist III (\$412-\$523)—Extension (Educational media); Personnel Services and Staff Relations; English  
 Clerk Steno II (\$372-\$475)—Institute of Law Research and Reform; Educational Foundations  
 Clerk Steno III (\$431-\$549)—Medicine; Campus Development; School of Nursing; Paediatrics  
 Secretary (\$499-\$637)—Audiovisual Media Centre  
 Student Record Processing Clerk (\$431-\$549)—Arts  
 Library Assistant I (\$431-\$549)—Economics  
 Bookkeeper II (\$431-\$549)—Division of Athletics  
 Dental Assistant (\$392-\$499)—Dentistry  
 Switchboard Operator (\$372-\$475)—Physical Plant  
 Electronics Technician I (\$549-\$701)—Chemistry  
 Laboratory Assistant II (\$392-\$499)—Anatomy  
 Chemical Technician I (\$523-\$668)—Animal Science  
 Graphics Assistant II (hourly)—Technical Services  
 Technician I (\$523-\$668)—Biochemistry  
 Audio & Video Technician I (\$577-\$736)—Audiovisual Media Centre  
 Engineering Technician (\$773-\$987)—Campus Development  
 Technician I (E.M., Histology, or Biochemistry) (\$523-\$701)—Pharmacology  
 Laboratory Assistant I (\$323-\$412)—Pharmacology  
 Biochemical Technician (\$523-\$606)—Pharmacology  
 Biochemistry Technician I (negotiable)—Paediatrics  
 Technician IV (Piano Tuner) (\$773-\$987)—Music  
 Assistant Control Clerk II (\$372-\$475)—Animal Science  
 Animal Technician II (\$637-\$812)—Animal Science  
 Chemical Technician II (\$606-\$773)—Plant Science  
 Research Technician I (negotiable)—Mechanical Engineering  
 Technician III (\$701-\$895)—Mechanical Engineering  
 Farm Labourer (negotiable)—Animal Science

### ACADEMIC STAFF

ADMINISTRATIVE OFFICER II  
 DEPARTMENT OF MEDICINE

Send details of pertinent experience and career résumé to the Chairman, Department of Medicine, Room 8-121 Clinical Sciences Building, The University of Alberta.

reason of a quota from registering in a course required for his program.

(3) THAT it will be the responsibility of deans and directors to determine whether quotas should be imposed on specific courses.

#### REPRESENTATION ON BOARD

The Chairman announced that D. M. ROSS, Dean of the Faculty of Science, has been elected as the academic staff representative on the Board of Governors.

#### GALBRAITH WINNER NAMED

MICHAEL BRAITHWAITE, a reporter for the *Edmonton Journal*, has been chosen to receive the 1974 F.P. Galbraith Memorial Award in Journalism.

The award was established in 1971 in memory of the late Dr. Galbraith, former Chancellor of the University and Publisher of the *Red Deer Advocate*. It is designed to enable a working journalist to attend the University as a special student for one winter session.

---

### NOTICES

---

#### LICENCE AWARDED

The Canadian Radio and Television Commission has awarded the licence for Radio Station CKUA to the Alberta Educational Communications Corporation for a two-year period. Details of the conditions will be published in FOLIO next week.

#### COMMITTEE VACANCIES

The Nominating Committee of General Faculties Council is seeking nominations for members to serve on the *ad hoc* Committee to Examine Regulations Governing Withdrawal from a Course. Nominations are also being sought for one member to be elected by General Faculties Council to serve on the Selection Committee for Chairman of the Department of Educational Services, one dean and one member of the academic staff to be elected by General Faculties Council to serve on the Co-ordinating Council, and graduate students, undergraduate students, and staff members to serve on the Impanelling Boards of the Discipline, Law, and Order Tribunals.

The Nominating Committee will be pleased to hear from staff members and students who have suggestions for nominations or who would be interested in serving on the above committees. Interested persons should contact the Secretary of the Nominating Committee, PAT MAERTZ, 2-1 University Hall, telephone 432-4965.

#### SPRING AND SUMMER AQUATIC PROGRAM

April 1 was the starting registration date for all spring and summer swimming sessions. Before registration, however, all applicants who are on the University payroll must hold a swimming privilege card. Cards are available in Room 116 of the Physical Education and Recreation Centre, Monday through Friday. Students do not need privilege cards, but their dependants do.

Students and holders of privilege cards should register by mail by writing to: University Aquatic Program, Physical Education and Recreation Centre, The University of Alberta, Edmonton. Cheques may be made payable to The University of Alberta. Separate sheets of paper should be used when registering in different sessions.

Students and privilege card holders who do not register by mail may register in person at room 124 Physical Education and Recreation Centre between the hours of 6 and 8 p.m. Monday, April 29 (for classes May 6 to 31); Monday, May 27 (for classes June 3 to 28); and Monday, June 24 (for classes July 2 to 12). Registration should be made between the hours of 9 a.m. and noon, Saturday, July 13 (for classes July 15 to 26); and Saturday, July 27 (for classes July 29 to August 9).

Swim fees are \$7, with no reduction for children.

Detailed schedules and application forms may be picked up from the Pool office or from room 116 Physical Education and Recreation Centre. Further information may be obtained from R. KIRSTEIN, 432-3570.

#### FIELD HOCKEY

Anyone interested in playing field hockey in the Northern Alberta Women's Field Hockey Association league should contact KATHY BRODERICK at 432-3565 (office) or 433-0903 (residence). The league runs from May to September and beginners to advanced players are welcome.

---

### THIS WEEK AND NEXT

---

Listings must reach the Editor by 9 a.m. the Friday prior to publication. Written notification is preferred. Compiled by NORMA GUTTERIDGE, 432-4991.

---

#### 4 APRIL, THURSDAY

---

##### Graduate Students' Association

And every Thursday and Friday. 4 to 6 p.m. "The happy hour." Relax in a lazy atmosphere, drink some beer or wine, and eat a little. Evening hours 9 p.m. to 12 midnight. 11039 Saskatchewan Drive.

#### Philosophy Club

3:30 p.m. "Identifying an incorporeal God" by MURDITH MC LEAN, Visiting Professor of Philosophy. Humanities Centre, room 2-19. Open to all interested persons.

#### World Adventure Tours

6 and 9 p.m. *Australia* with KENNETH RICHTER. Jubilee Auditorium. Tickets from the Bay Box Office, 424-0121.

---

#### 5 APRIL, FRIDAY

---

##### Faculty Club

*Downstairs.* TGIO—"Last day of classes." Steak barbecue, baked potatoes, salad bar, deep apple pie. \$5. Free beer for one hour. Entertainment by a rock band.  
*Upstairs.* Regular dinner menu served 6 to 10 p.m.

##### Student Cinema

And 6 April, Saturday. 6:30 and 9 p.m. 2001: *A Space Odyssey*. Students' Union Theatre. Admission 50 cents in advance at SUB Information Desk, or \$1 at the door. (This will be the last Student Cinema presentation of the year.)

---

#### 6 APRIL, SATURDAY

---

##### Faculty Club

*Downstairs.* Saturday night buffet. Cornish hen, rice, salads, desserts. \$4.50.  
*Upstairs.* Regular dinner menu served 6 to 10 p.m.

##### Edmonton Symphony Orchestra

8:30 p.m. And 7 April, Sunday at 2:30 p.m. Conductor: PIERRE HETU; guest artist: the winner of the Van Cliburn Piano Competition, VLADIMIR VIARDO. Program includes: Symphony no. 44 in E Minor, Haydn; Divertissement, Ibert; Piano Concerto in A Minor, op. 54, Schumann; and Classical Symphony, Prokofiev. Jubilee Auditorium.

---

#### 7 APRIL, SUNDAY

---

##### Kite Workshop

2 to 4 p.m. A kite workshop for children is being held in conjunction with an exhibition of kites by Edmonton artist JEAN RICHARDS. (A kite-flying session will be held May 26 from 2 to 4 p.m. in Mayfair Park, weather permitting.) Junior Gallery of the Edmonton Art Gallery, Sir Winston Churchill Square.

---

#### 9 APRIL, TUESDAY

---

##### Population Studies Seminar

4 p.m. "Some programming problems in population projection" presented by M. NAKAMURA, Assistant Professor of Business Administration and Commerce. Henry Marshall Tory Building, room 5-15.

requirements and recommending reasonable organizational and physical modifications to reduce them. Deans, directors, and building security committees are encouraged to use this free service as a basis for determining security requirements.

## GENERAL FACULTIES COUNCIL

By FOLIO Staff

The regular meeting of General Faculties Council was held March 25, 1974.

### REPORT OF THE COMMITTEE TO STUDY STUDENT STRESS

Members considered recommendations deferred from the special meeting of March 18 to discuss the Report of the Committee to Study Student Stress (see FOLIO March 28, 1974). Each recommendation is printed below, accompanied by Council's decision.

#### Counselling

(17) THAT General Faculties Council ask faculties to consider making course counselling and approval available at both departmental and faculty levels. *Referred back to the committee for further clarification.*

(17A) THAT all departments shall have academic staff available a week prior to registration and pre-registration to provide students with academic counselling and course information. *Referred back to the committee for further evaluation after consultation with the Registrar and appropriate deans.*

#### Library

(18) THAT General Faculties Council refer to the Library Committee a recommendation to expand the library orientation program by emphasizing term paper research techniques. *Carried.*

#### Campus Planning

(19) THAT General Faculties Council approve in principle and ask Campus Planning and Development to consider:

- (a) giving some priority to increasing small park areas on campus;
  - (b) providing coffee lounges in teaching areas for teacher/student discussion purposes;
  - (c) providing more discussion areas in the libraries;
  - (d) giving continuing attention to transportation and parking concerns.
- Referred back to the committee for further clarification.*

### COLLEGE SAINT-JEAN

Members approved the following motion by WILLARD ALLEN, Associate Vice-President (Academic):

"THAT this body approve in principle the

continuation of the present Collège Universitaire Saint-Jean operation subject to the Board of Governors' approval of suitable financial support and General Faculties Council approval of any changes in academic structures and academic programs; such changes to be brought forward through normal channels, that is, the Council of the Collège and the Academic Development Committee."

The matter was sent to the Academic Development Committee for evaluation and comment before the motion was presented to General Faculties Council. Excerpts from its report follow:

"Having evaluated the present position in light of the terms of the original agreement, the Committee is of the opinion that satisfactory progress has been made towards meeting the objectives. The Committee notes that Collège has improved the academic qualifications of its instructional staff, has increased its commitment to research, the component of French instruction, has increased its student enrolment and is demanding a higher standard of achievement from its students. In effect, a new environment is being created.

"Based on its analysis of the benefits of the trial period of association (five years), the Committee recommends that the agreement be continued on a permanent basis . . .

"The Committee further recommends:

- (a) THAT there be greater interaction between the two campuses. For example, students in French on the main campus might be encouraged to take some of their options at the Collège, and some of the students at the Collège might be encouraged to take French literature courses at the main campus . . . While favoring interaction, the Committee does not contemplate the integration of Collège Universitaire Saint-Jean with the main campus;
- (b) THAT more effective interaction of the staff of the Collège in the life of the University be encouraged. This could be accomplished by the making of joint academic appointments . . . and by the establishment of joint degree programs;
- (c) THAT, because of financial stringencies, the Collège not develop a Science program beyond the level necessary to assure an adequate program of options for its first-year students.

"The Committee does not envisage the creation of a 'mini-university' at the Collège . . . The Committee notes, and respects, the Collège's intention to create a Francophone environment within The University of Alberta . . . Its aim to service French- and English-speaking students, while recognizing that its primary allegiance external to the University is to the Francophone community, is endorsed by the Committee."

### NEW COUNCIL MEMBERS

The following individuals have been elected to membership on General Faculties Council (year of term expiry appears in parentheses).

*Faculty of Education:* RONALD N. MAC GREGOR, Associate Professor of Elementary and Secondary Education (June 30, 1977); E. INGRAM, Associate Professor of Educational Administration (June 30, 1977); ANN HARVEY, Assistant Professor of Secondary Education (June 30, 1975).

*Faculty of Arts:* F. C. ENGELMANN, Professor of Political Science (June 30, 1977); C. T. PEACOCKE, Chairman of the Department of Drama (June 30, 1977); B. G. RULE, Professor of Psychology (June 30, 1977); R. SILVESTER, Associate Professor of Art and Design (June 30, 1977); D. A. JACKEL, Assistant Professor of English (June 30, 1975); G. NETTLER, Professor of Sociology (June 30, 1975).

### UNIVERSITY DISCIPLINARY PROCEDURES

Members approved the following motion: THAT General Faculties Council revoke the authority delegated to Deans' Council in 1966 concerning General Faculties Council's legislative and judicial functions in disciplinary matters under § 39 (1) of The Universities Act."

### APPEALS AGAINST ADMISSION RULINGS

Council approved the following motion: "THAT General Faculties Council revoke the delegation of authority made to Dean's Council in 1957 to hear appeals by students from any admission ruling."

The effect of this action will result in the following types of appeal procedures regarding admission proceedings:

*First admissions.* (1) no formal procedure either at University or faculty level; (2) an informal appeal procedure at faculty level—an appeal to the dean (enquiries show this to be used infrequently because admission regulations are fairly explicit).

*Admissions within the University.* Formal appeal procedures now exist both at faculty level and University level (Academic Appeal Committee) to hear, *inter alia*, appeals against rulings on admission to another faculty of the University (excluding quota faculties).

*Quota faculties.* Formal appeal procedures in the quota faculty.

### ENROLMENT QUOTAS ON COURSES

Members approved the following recommendations, considered as one motion:

- (1) THAT it be a general policy of the University to make every effort to accommodate all students wishing to enrol in courses approved for their programs.
- (2) THAT no student shall be excluded by

## PERSONAL NOTICES

*Notices must be received by 9 a.m. the Friday prior to publication. Rate is ten cents per word for the first insertion and five cents per word for subsequent insertions ordered with the first. Minimum charge is \$1. To avoid billing, notices MUST BE PAID IN ADVANCE. For assistance or order blanks, telephone 432-4991.*

### Accommodation available

**FOR RENT**—Executive home, four bedrooms, 2½ baths, family room with fireplace, carpet throughout. Double garage. Available July/August. Located in Greenfields. Telephone 434-0966.

**SEASIDE HOME**—Ex-University of Alberta faculty member seeks tenant for June, 1974 to August, 1975 approximately. House sleeps seven comfortably. 3 bathrooms, all basic household conveniences, baby grand piano, 400 ft. of waterfront with boat dock, large garden and field, convenient to airport, ferry terminals, 19 miles from university. \$400/month plus utilities. G. O. Mackie, Department of Biology, University of Victoria, Victoria, B.C. V8W 2Y2.

**FOR RENT**—L-shaped, large bungalow. 3 bedrooms, 1½ baths, carpet throughout, fireplace, fenced yard, double garage. Quiet location on crescent. Available May 1. \$295. 434-2908.

**FOR SALE**—Greenfields, Petrolia, three bedroom bungalow. Rumpus room, double garage, excellent landscape. \$13,000 mortgage at 6¾%. Principals only please. 434-8306.

**FOR SUBLET**—One bedroom unfurnished in Strathcona House. Available from May 1, possibility of lease from July 1. Telephone 433-0922 evenings.

**FOR RENT**—St. Albert, May or June 1974 for 14-15 months. Three bedroom, furnished, partly furnished, bi-level, 2½ baths. Finished family/recreation room, two fireplaces, sundeck. 459-3768.

**FOR SALE**—Petrolia, 2,000 sq. ft. two-storey home containing four bedrooms, three baths, sunken main floor family room with brick fireplace feature wall and patio doors. The best of carpeting throughout, completely redecorated inside and out. Professionally landscaped. Attached garage. Just move in and enjoy this beautiful home. Priced at \$69,000. For additional information or to view, call Shirley Way-Nee, Potter Realty Ltd., 436-3050; residence, 435-6032.

**FOR RENT**—Two-storey, four-bedroom with rumpus room and attached garage. August 1974 to August 1975. Telephone 434-3965.

**HOUSING PROBLEMS IN THIS AREA?** Telephone John Nuis, Buxton Real Estate, 436-1140 or 487-3971.

**FOR RENT**—HILLSIDE PLAZA APARTMENT-MOTEL. Furnished accommodation, monthly, weekly or daily with options of linens, dishes, color television, maid service, 24-hour phones. Ample parking. 9730 106 Street; telephone 429-3353.

**FOR RENT**—Furnished two-storey, four-bedroom home in Aspen Gardens. On direct bus route to University. About July 15/74 - July 15/75. 434-6054.

**TO SUBLET**—Furnished townhouse, three bedrooms, 1½ baths, near Southgate. June 1, 1974 to end of May or June 1975. No pets. 432-1428 or 434-9088.

**FOR RENT**—Furnished, two-storey, four-bedroom home in Aspen Gardens. Close to schools, and on direct bus route to University. August 1, 1974 to July 31, 1975. 435-1953.

**FOR SALE**—Older home, renovated, University district, three bedrooms, 1½ baths, large treed lot, double garage, \$39,800. 433-3782 evenings, weekends.

**FOR SALE**—(1) 10951 86 Avenue, bungalow, lot 66' x 132', garage, \$46,900; (2) 10039 89 Avenue, bungalow, stone, natural fireplace, lot 33' x 132', garage, \$32,000. Above properties in very good condition. By appointment only. Mrs. Swelin, 435-4869, or residence 436-5168.

**SABBATICAL FAMILY HOME TO RENT**—July 1, 1974, one year. Furnished, finished basement, four bedrooms, extensive yard, double garage; station wagon also available. Prefer visiting professor. Telephone 436-4416 evenings.

**FOR SALE**—Executive type homes located in south Duggan. Ten different plans are being built, with immediate possession on some. Brochures available on request. Visit our show home, corner of 107 Street and 35 Avenue, or phone 436-1560, 454-7394. Lou Ohlsen, sales representative, Alldritt Homes. We are close to the University.

**FOR RENT**—Semi-furnished, four-bedroom home near Mill Creek; July through August, \$190/month, will negotiate. 429-0431 evenings.

**FOR RENT**—Two-storey home in Riverbend. Eight rooms, four bedrooms, 2½ bathrooms, family room with fireplace, furnished. Available September 1, 1974 to August 31, 1975. \$350 per month. Telephone 435-5427.

**FOR SALE**—(1) Large family custom bungalow on Fairway Drive, with four bedrooms on the main floor; lower floor professionally finished for additional living area. Priced below replacement at \$94,500.

(2) Traditional two-storey home in Riverbend with attached front-drive double garage. Six bedrooms, 2½ baths and cozy panelled family room provide an attractive setting for comfortable living. Priced at \$85,000 with large 9¼% mortgage.

For more information call Mrs. Eleanor Duncan at Potter Realty, 436-3050, or residence 434-7368.

**FOR RENT**—House to share with three other students, large individual bedrooms, ideal for Spring or Summer sessions 9015 120 street (walking distance from University). 439-4046 after 6 p.m., Wayne, Jack, Jean-Louis.

### Accommodation wanted

**WANTED TO BUY**—Home in Windsor Park. Occupancy anytime before September. Telephone Mike Maher, 467-9676.

**WANTED TO SUBLET**—Furnished apartment by summer session visiting professor. Prefer Franklin, Newton, Garneau. Mrs. Kathleen Pratt, 402 Second Avenue S.E., Medicine Hat.

**VISITING professor and family wish to rent 3 bedroom furnished home from late June to mid-August.** Please contact Dr. Don Gill, office 432-4999, residence 433-4068.

**HOUSE WANTED**—Professional couple in mid-twenties wish to lease a home near the University. Ideally this would involve caring for the home while the owner was on sabbatical and paying a reasonable rent. No children and no pets are involved and both are non-smokers. Telephone 439-0833.

**WANTED**—Young married couple willing to live in and care for home, April-August. References on request. 426-6483.

### Automobiles and accessories

**FOR SALE**—1967 Camaro, burgundy with white bumblebee stripe, 327 motor, power steering, good tires, oversize grips, console radio; 467-5138 after 5 p.m.

**FOR SALE**—1973 Renault 12. Front wheel drive. 8,000 miles, five months remaining on warranty. Radial tires, radio, block heater. 436-4871 after 7 p.m.

**FOR SALE**—EASY ON GAS: 1969 15-foot trailer; sleeps four. Weight: 1,100 pounds. Excellent shape inside and mechanically. Own brakes; heater; stove, refrigerator, toilet. *Bonus feature:* large tent zips on side. 432-4221, 487-3363.

### Goods and services

**FOR SALE**—Canadian oak sideboard, \$120, good condition. 436-2271 after 5 p.m.

**WANTED**—Small freezer, immediately. Telephone 466-3991 after 6:30 p.m.

**YOGA**—Keep-fit Yoga Club offers interesting basic and intermediate courses, emphasizing mental relaxation, figure, and fitness. Classes held Tuesday and Thursday evenings. Twelve lessons for \$10. Starting April 16. For information telephone 439-7897, evenings.

**ON OUR WAY**, Alberta Women's Newspaper, publishing for 1½ years, needs new, lively subscribers and writers, artists, production workers. Subscription is \$3 per year/25 cents a copy. Call Maureen at 424-2202 or 467-7332 or write Box 4508, Edmonton.

**STUDENT**—wishes to be tutored in Chemistry 30. 433-3989 (evenings).

**WEDDING BELLS IN YOUR FUTURE?** You're invited to Welcome Wagon's Engaged Girl's Party, Chateau Lacombe, April 23. Bridal fashion show, displays, demonstrations, tips from jewellers, china/gift shops, photographers, stationers, and beauty care experts. Door prizes, small gift packet for brides. Free invitations for Edmonton brides being married after August 1, and one female guest, by phoning 469-2124.

**DRESSMAKING AND ALTERATIONS** by experienced seamstress. Telephone 433-2351.

**FOR SALE**—Ampex tape deck, speakers; black leatherette davenport; Sony clock-radio; two table lamps; automatic kettle. Best offer each item. 433-1881.

**FOR SALE**—Georgian dining room suite, \$1,300; 2 breakfast nook dining room suites, \$35 and \$50; Servel gas fridge (8 cubic feet), \$150; Findlay gas stove, four burners, oven, broiler. 433-3615.

**HUB BEAUTY CENTRE**—offers complete beauty service; permanent eyelashes, facials, manicures, style cut, etc. 433-0240.

**FOR SALE**—RCMP Centennial rifle. An appreciating investment. Pay up to \$1,250 elsewhere. \$800. 466-0218.

**FOR SALE**—Jordan's Tabriz, all wool rug, permanently mothproofed, like new, \$425. Lanark and Tutorian chesterfield suites, half price, \$225, \$325 respectively. Offers. 474-5873.

**PLUMBING**—FOR FREE ESTIMATES on basement bathrooms, repairs, alterations etc. call 439-4670, anytime.

**CUSTOM DRESSMAKING AND DESIGNING**—Phone Jacqueline, 433-4870.

**NEW**—"Super long" flight, Calgary-London return now available. For further information call Iris Rosen at 488-8181.

**EDMONTON TO INDIA**—via Montreal, 14 - 120 day excursion fare, all year: New Delhi, \$812, Calcutta, \$864. For further information call Iris Rosen at 488-8181.

**TYPING DONE**—Fast, efficient service. Georgina Barton, 489-4810 evenings.

**EXCURSION FARES**—Coast to coast: how about those business trips, conferences, etc.? We arrange domestic bookings, i.e., Canada and the U.S., as well as international ones, and attend to flights, hotels, and car rentals. For further information call Iris Rosen and Associates at 488-8181.